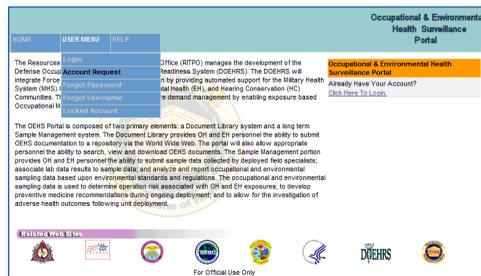


How to Apply for an Account

Go to <https://DOEHSPortal.apgea.army.mil/doehrs-oehs/>



► Select **User Menu** then **Account Request**

► Complete the online application. You will need to enter personal information including your SSN, your supervisor's contact information, and contact information for your local Information Security Officer (ISO).

► Once your account request is submitted and approved, you will be provided a username and temporary password via email.

DOEHS-S Data Portal

DOEHS-S Data Portal operates the same as the DOEHS Data Portal except it contains both classified and unclassified documents. Go to www.doehsportal.csd.disa.smil.mil/doehrs-oehs/ to apply for an account and to access the DOEHS-S Data Portal.

DOEHS Data Submittal via Email

DOEHS Data can also be submitted via email to the following addresses:

Unsecured: oehs@apg.amedd.army.mil

Secure: oehs@usachppm.army.smil.mil

DOEHS Data Submittal via Mail

ENVIRONMENTAL SURVEILLANCE INTEGRATION PROGRAM

USACHPPM

ATTN: MCHB-TS-RDD

5158 Blackhawk Road

Building E-1675

APG, MD 21010-5403

FAX: COMM 410.436.2407, DSN 312.584.2407

Comments and Questions

ENVIRONMENTAL SURVEILLANCE INTEGRATION PROGRAM

Phone: 410.436.4230, DSN 312.584.4230

Secure phone: 410.436.4244, DSN 312.584.4244

NIPRNET Web:

chppm-www.apgea.army.mil/esip

SIPRNET Web:

usachppm1.army.smil.mil

NIPR Email: oehs@apg.amedd.army.mil

Secure Email: oehs@usachppm.army.smil.mil



Environmental Surveillance Integration Program

Deployment Occupational & Environmental Health Surveillance Data Portal

March 2008



Our Mission

Develop a system capable of providing commanders and other decision makers pertinent information needed to detect, assess, and counter environmental and occupational health threats as part of a Comprehensive Military Medical Surveillance Program required by the DOD-D 6490.02 and DOD-I 6490.03

DOEHS Data Portal Overview

The DOEHS Data Portal provides personnel collecting DOEHS data a way to submit and retrieve data from a central portal via the World Wide Web. Examples of data include:

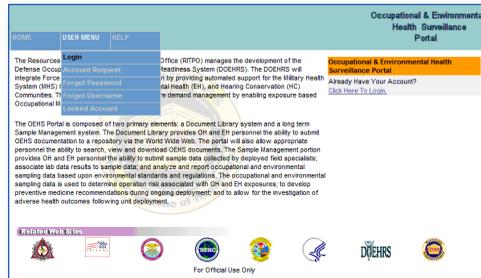
- Pre-deployment Site Surveys
- Environmental Health Site Assessments
- Preventive Medicine Unit Reports
- Preventive Medicine Situational Reports
- Environmental Sampling Reports
- Raw Environmental Sampling Data
- Analytical Summaries
- OEHS Exposure Incident Reports
- Chemical, Biological, Radiological, Nuclear (CBRN) Incident Reports
- After Action Reports
- Lesson Learned Reports
- Photographs
- Basecamp Assessments

The data portal allows personnel the ability to submit, search, view and download DOEHS data.

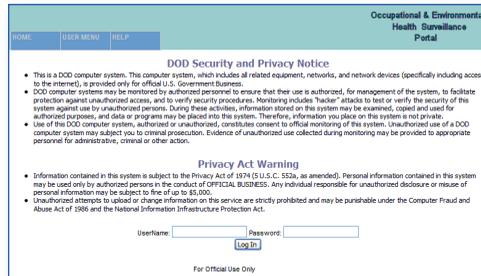
Deployment Occupational & Environmental Health Surveillance – Data Portal

How to Log In

Go to <https://DOEHSPortal.apgea.army.mil/doehrs-oehs/>



- ▶ Select **User Menu** then **Log In**
- ▶ Enter username and password
- ▶ Select the **Log In** button

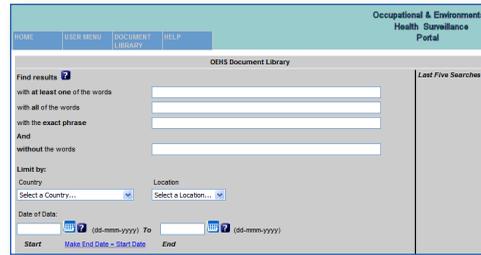


How to Search for Data

Go to <https://DOEHSPortal.apgea.army.mil/doehrs-oehs/>



- ▶ Select **Document Library** then **Search/Retrieve Doc**
- ▶ Searching can be conducted by entering one or more of the following criteria:



1. with at least one of the words

Text entered into this search box will return documents containing *any* of the words entered. For example, if the user enters the words: **well test water**, the search will return all documents containing: **well**, all documents containing: **test**, and all documents containing: **water**.

2. with all of the words

Text entered into this search box will only return documents containing *all* of the words entered regardless of their order.

For example, if the user enters the words: **raw well test**, the search will return only documents containing all three words: **raw**, **well**, and **test**, in any order.

3. with the exact phrase

Text entered into this search box will return documents containing all of the words entered in the exact order including any punctuation. For example, if the user enters phrase: **deliverable results**, the search results will pull back all documents containing the exact phrase: **deliverable results**, but not the phrase: **results deliverable**.

4. without the words

This search box is used in combination with one or more of the others to refine results even further. For example, if the user enters the words: **water well test**, into the **[with all of the words]** search box and enters the word: **Iraq**, into the **[without the words]** search box, the search will return all documents containing: **water**, **well**, and

test, and exclude those also containing: **Iraq**.

5. Combination

More than one search box can be used in order to refine search results. For example, if the user enters the words: **well test water**, in the **[with all of the words]** search box and also enters: **deliverable results**, in the **[with the exact phrase]** search box, the search will return documents containing all three words: **well**, **test**, and **water**, that also contain the exact phrase: **deliverable results**.

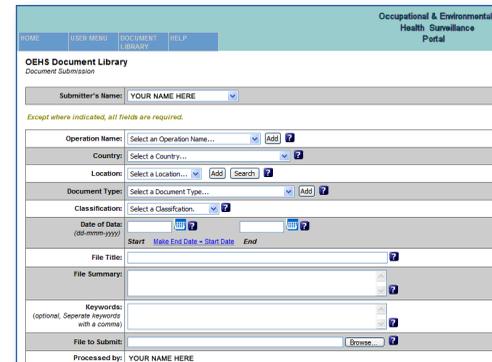
NOTE: Quotation marks and commas are not necessary for any of the searches and entries are not case sensitive.

How to Submit Data

Go to <https://DOEHSPortal.apgea.army.mil/doehrs-oehs/>



- ▶ Select **Document Library** then **Submit Document**
- ▶ Enter the following metadata:



- **Operation** – Name of Operation or Exercise ongoing in the area of the data [e.g. Operation Iraqi Freedom]. Other

operations can be added by selecting the **Add** button.

- **Country** – Country in which the camp or location data being submitted refers.
- **Location** – Primary camp or location in which the data being submitted refers. Other locations can be added by selecting the Add button. [If multiple sites are contained in the file, input the primary site. Additional sites can be entered into the Keywords field]
- **Date of Data (Start)** – Beginning date the data refers. For example: if quarterly reports are submitted, the start date would be the first day of the quarter.
- **Date of Data (End)** – End date the data refers. If the data only pertains to one date, then the end date would be the start date.
- **File Title** – Name of the file being submitted. Limited to 255 characters.
- File Summary – A general description of the contents of the file. Limited to 1000 characters.
- **Keywords** – Used to more efficiently search the data portal. Limited to 500 characters. Examples include Combatant Command, type of environmental sample (e.g. air, water, soil); other locations contained in the file. Limited to 500 characters. Separate keywords with a comma.
- **File Type** – OEHS Report, Basecamp Assessment, SITREP, Sampling Data, Graphic. Other file types can be added by selecting the **Add** button.
- Classification – Unclassified or For Official Use Only (FOUO). Classified data CANNOT be submitted through this portal. Please submit classified data to the DOEHS-S Data Portal or oehs@usachppm.army.smil.mil
- **File to Export** – Use the **Browse** button to select the file to be submitted.
- ▶ Select the **Submit** button.