

**BY ORDER OF THE
SECRETARY OF THE AIR FORCE**

AIR FORCE INSTRUCTION 90-2002

19 NOVEMBER 2014

Special Management

***AIR FORCE INTERACTIONS WITH
FEDERALLY-RECOGNIZED TRIBES***



COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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(Kathleen I. Ferguson, P.E.)

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This instruction implements Department of Defense Instruction (DoDI) 4710.02, *DoD Interactions with Federally-Recognized Tribes*, Air Force Policy Directive (AFPD) 90-20, *Encroachment Management Program*. It directs all echelons to build relationships and conduct consultation with federally-recognized Indian/Alaska Native tribes, bands, nations, pueblos, or communities as required by federal laws and regulations, Executive Orders, and Presidential Memoranda listed in Attachment 1. This AFI applies to all Air Force (AF) installations within the United States, Headquarters United States Air Force (HQ USAF), major commands (MAJCOMs), the Air Force Reserve Command (AFRC), direct reporting units (DRUs), field-operating agencies (FOAs), and Government-Owned, Contractor-Operated (GOCO) facilities, including those not located on AF installations. For the purposes of this AFI, AFRC will operate as a MAJCOM. The National Guard Bureau (NGB) will support the intent of this AFI by preparing an appropriate policy document reflecting its unique legal status and structure, as recognized by the reserve component authorities of Title 10 of the United States Code, Air Force Doctrine and other governing authorities. MAJCOMs and GOCOs, DRUs and FOAs may supplement this Instruction. MAJCOMs, FOAs, and DRUs must send a draft copy of their proposed supplement to HQ USAF Office of the Director of Civil Engineers (HQ USAF/A4C) for coordination; all other component commands excluding NGB send one copy of each supplement to Assistant Secretary of the Air Force, Environment, Safety and Infrastructure (SAF/IEE). The authorities to waive wing/unit level requirements in this publication are identified with a Tier (“T-0, T-1, T-2, T-3”) number following the compliance statement. See AFI33-360, *Publications and Forms Management*, for a description of the authorities associated

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Chapter 1

PROGRAM OVERVIEW

1.1. Purpose of this AFI. This AFI addresses fundamentals of policy, responsibilities, and essential procedures. It is intended to implement DoDI 4710.02, *DoD Interactions with Federally-Recognized Tribes*, which supports the unique trust relationship the U.S. government has with tribes and emphasizes aspects of the Air Force's mission that may affect tribes. Detailed guidance on installation level procedures will be provided in adaptable tools such as the AF's Civil Engineer Process Playbooks and AF Operational Airspace Instructions.

1.2. Definitions. Clear understanding of terminology associated with interaction with tribes is essential. Important terms include the following:

1.2.1. Commander. Military O-6 (or above) or equivalent civilian leader of the installation, wing, or other AF organization with the authority to enter into agreements with tribes on installation/organization actions that affect those tribes.

1.2.2. Indian Lands. Any lands the title to which is either, (1) held in trust by the United States for the benefit of any Indian tribe or Individual, or, (2) held by an Indian tribe or Individual as defined by DoDI 4710.02 and Title 32 Code of Federal Regulations (CFR) Part 229.3(f), *Protection of Archaeological Resources, Definitions*, 1 July 2011.

1.2.3. Tribe. A federally-recognized Indian or Alaska Native tribe, band, nation, pueblo, village, or community that the Secretary of Interior published in the Federal Register pursuant to the *Federally Recognized Indian Tribe List Act of 1994*, as amended, Title 25 United States Code (USC) Section 479a.

1.2.4. Protected Tribal Resources. Those natural resources and properties of traditional or customary religious or cultural importance, either on or off Indian lands, retained by or reserved by or for Indian tribes through treaties, statutes, judicial decisions, or Executive Orders, including tribal trust resources.

1.2.5. Tribal Rights. Those rights legally accruing to a tribe or tribes by virtue of inherent sovereign authority, un-extinguished aboriginal title, treaty, statute, judicial decision, Executive Order, or agreement, and that give rise to legally enforceable remedies.

1.2.6. Government-to-Government. The relationship between federally-recognized tribes and the United States is one between sovereigns, i.e., between a government and a government.

1.2.7. Consultation. Primarily, a process involving regular meetings, preferably face-to-face, supplemented by written, telephone, and electronic communications about issues and concerns important to the parties involved. Consultation involving tribes is most effective when based on respect, trust, and strong relationships between Air Force leaders and tribal leaders. It is a dynamic, ongoing dialogue including face-to-face communication at both technical and leadership levels, and not necessarily driven by a single need or issue. Achieving consensus, when possible, is a major goal. Legal requirements often prompt specific consultation efforts, resulting in formal agreements.

1.3. Policy. It is AF policy to:

- 1.3.1. Take into consideration the significance that tribes place on protected tribal resources.
- 1.3.2. Meet responsibilities to tribes as derived from federal trust doctrine, treaties, and agreements between the United States Government and tribal governments, and comply with federal laws and regulations, Executive Orders, and Presidential Memoranda governing interactions with tribes.
- 1.3.3. Build stable and enduring government-to-government relations with federally-recognized tribal governments in a manner that sustains the AF mission and minimizes effects on protected tribal resources and activities.
- 1.3.4. Fully integrate, down to staff officers and civilian staff personnel at the installation level, the principles and practices of meaningful consultation and effective cross-cultural communication with tribal representatives.

1.4. General.

- 1.4.1. An Installation Commander's role is similar to that of an ambassador and sets the tone for discussions geared towards building relationship between and of mutual benefit to the Air Force and tribes.
- 1.4.2. Face-to-face engagement with tribes will be facilitated by development of formal agreements identifying mutual goals and general protocols, and/or other formal issue-based agreements. The primary goal of such agreements is to foster relationships aimed at facilitating AF missions while respecting issues of importance to tribes.
- 1.4.3. Installations will consult with tribes early in the planning process when a proposed action may have the potential to significantly affect protected tribal resources, tribal rights, or Indian Lands (e.g., Title 32 CFR Part 989, the *Environmental Impact Analysis Process*, 20 June 2014). Matters of interest to tribes as well as protocols will be established in advance of the need for issue-based consultation between installation and tribal leaders.
- 1.4.4. Installations will provide regular updates to and seek feedback from interested and/or potentially affected tribes regarding ongoing activities of the installation where such activities might affect protected tribal resources, tribal rights, or Indian Lands.

1.5. Activities Typically Involving Tribes.

- 1.5.1. AF planning actions that may affect tribes include, but are not limited to (a) land-disturbing activities, (b) construction, (c) training, (d) over-flights, (e) management and protection of properties of traditional religious and cultural importance including historic properties and sacred sites, (f) activities involving access to sacred sites, (g) disposition of cultural/funerary items in accordance with the Native American Graves Protection and Repatriation Act (NAGPRA), (h) natural resources management activities, (i) educational and public affairs activities linked to tribal topics, and (j) other land use/military airspace operations in general.
- 1.5.2. Installations are required to develop and maintain an Integrated Cultural Resources Management Plan (ICRMP) per AFI 32-7065, *Cultural Resources Management Program*. Tribes having a historic or cultural affiliation with lands addressed by an installation's ICRMP or otherwise attaching religious and cultural importance to historic properties or

sacred sites covered by the ICRMP will be provided opportunities to consult on and participate in the development and maintenance of the ICRMP. Additionally, since most tribes attribute cultural significance to natural resources, tribes should be briefed on the content of the natural resources program, and provided the opportunity to consult on and participate in, as appropriate, update or development of Integrated Natural Resource Management Plans (INRMPs), AFI 32-7064, *Natural Resource Management Program* in accordance with the Installation Tribal Relations Plan. The ICRMP will include an appended Installation Tribal Relations Plans (ITRP) and/or copies of formal written agreements (Memoranda of Understandings, Comprehensive Agreements, Programmatic Agreements, etc.).

Chapter 2

ROLES AND RESPONSIBILITIES

2.1. The Assistant Secretary of the Air Force for Installations, Environment, & Energy (SAF/IE) through the Deputy Assistant Secretary of the Air Force for Environment, Safety & Infrastructure (SAF/IEE) shall:

2.1.1. Serve as the principal AF representative on all tribal-related issues with the Office of the Secretary of Defense (OSD) staff, other federal agencies, and Congress.

2.1.2. Serve as, or appoint, an AF Tribal Liaison Officer (AFTLO) who is the OPR for the AF Tribal Relations Program and advocate within the Air Force Corporate Structure for tribal relations resources.

2.1.3. Provide guidance, direction, and oversight for all matters pertaining to the formulation, review, and execution of plans, policies, programs, and budgets related to Air Force government-to-government tribal interaction.

2.1.4. Delegate authority to the HQ USAF/A4C and all other component commands including ANG for tribal program execution management.

2.1.5. Enhance AF organizational understanding of tribal issues through education, training programs and outreach activities.

2.1.6. Oversee AF implementation of, and compliance with, this Air Force Instruction (AFI).

2.2. The Air Force Tribal Liaison Officer (AFTLO) shall:

2.2.1. Promptly notify higher headquarters concerning tribal issues that have the potential to be elevated.

2.2.2. Coordinate policy and best practices with other federal agencies and tribal organizations, as appropriate, on tribal issues of regional and national scope.

2.2.3. Engage in government-to-government relations with federally-recognized tribes, as appropriate, when requested by installations, installation support teams (ISTs), or tribes. Consult in a time and manner responsive to stakeholder interests and means.

2.2.4. Identify a single installation that will serve as the designated Point of Contact (POC) for a tribe in cases where more than one installation manages airspace over a specific tribe's land, for that airspace activity.

2.2.5. Ensure installation commanders receive appropriate senior level training that highlights tribal history, laws, treaties, and government-to-government consultation requirements and techniques.

2.2.6. Honor treaties and implement trust relationships.

2.2.7. Work with non-federally-recognized tribes and interest groups, when appropriate.

2.2.8. Integrate the requirements of federal laws and regulations, Executive Orders, and Presidential Memoranda, regarding AF interactions with tribes into AFIs and guidance.

2.2.9. Issue specific guidance regarding training and funding opportunities pertinent to this AFI.

2.2.10. Review and approve Commanders' requests for alternate ITRP to deviate from conducting twice-yearly face-to-face meetings with tribal leaders.

2.3. The Director, Public Affairs, (SAF/PA) shall:

2.3.1. Develop Air Force strategic messaging on tribal relations in coordination with the AFTLO.

2.3.2. Assist AF organizations in developing cross-cultural communication opportunities.

2.3.3. Develop mechanisms to coordinate communication between tribal leadership, installations, and headquarters leadership with AFTLO.

2.4. The Deputy Chief of Staff for Operations, Plans and Requirements (AF/A3/5) shall:

2.4.1. Incorporate the policies of this Instruction into AF operational instructions when installation, airspace and/or range operations may affect tribal lands, rights, resources or interests.

2.5. The Air Force General Counsel, Installations, Energy and Environmental Law (SAF/GCN) and the Air Force Legal Operations Agency, Environmental Law Field Support Center (AFLOA/JACE-FSC) shall:

2.5.1. Provide legal counsel to all AF organizations concerning the application of Indian treaties, Indian case law, and DoD policies to AF plans, activities and operations.

2.5.2. Assist AF organizations in identifying and complying with requirements of federal laws and regulations, Executive Orders, and Presidential Memoranda governing interactions with tribes.

2.5.3. Provide subject-matter expertise and assistance to installation legal offices on issues involving American Indian and Alaskan Native tribes.

2.6. The Deputy Chief of Staff for Logistics, Installations and Mission Support (AF/A4) through the Office of the Air Force Director of Civil Engineers (AF/A4C) shall:

2.6.1. Plan, program, and budget for statutory and regulatory requirements applicable to interactions with tribes within available resources.

2.6.2. Develop and implement the AF Tribal Relations Program to monitor, achieve, and maintain compliance with this Instruction, including compliance by installations and their tenant activities. The AF Tribal Relations Program will specify how the AF will coordinate or consult with tribes for various kinds of actions, at different scales of complexity.

2.6.3. Prepare and issue guidance for executing tribal relations program policy and supplemental guidance; advocate for resources; and oversee execution of tribal relation programs and management requirements throughout the AF.

2.6.4. Review and forward Commanders' requests for alternate ITRP to deviate from conducting twice-yearly face-to-face meetings with tribal leaders to AFTLO for final approval.

2.6.5. Provide installation Annual Report to the AFTLO.

2.7. The Air Force Civil Engineer Center (AFCEC) shall:

- 2.7.1. Assist Commanders in identifying tribes with historic or cultural affiliation with lands controlled, used or overflowed by the AF.
- 2.7.2. Direct and oversee the development and maintenance of ITRPs at AF installations.
- 2.7.3. Develop and provide subject matter experts (SMEs) for installations and reach-back support to HAF and MAJCOMs.
- 2.7.4. Provide support to installations concerning compliance with inventory, reporting, curation, disposal, and notification procedures according to federal laws.
- 2.7.5. Ensure installation pre-publication NAGPRA notices are coordinated through the IST to the AF Cultural Resources SME and AFLOA/JACE-FSC.
- 2.7.6. Develop metrics and evaluate implementation of installation tribal programs where tribal interests or resources may be affected.
- 2.7.7. Ensure tribal relations lesson learned and best practices are institutionalized throughout the AF.
- 2.7.8. Provide training to installation personnel on tribal culture, history, laws, and treaties, as well as access, use and privacy issues that may be affected by AF operations, such as low-level flights and access to sacred sites.
- 2.7.9. Assist installation personnel in developing information on cross-functional education and economic opportunities that can be shared with tribes.
- 2.7.10. Coordinate with installations on alternate ITRPs and Annual Reports.

2.8. Major Commands (MAJCOMs) shall:

- 2.8.1. Oversee implementation of ITRPs and provide MAJCOM specific guidance to their installations, as appropriate.
- 2.8.2. Review Commanders' requests for alternate ITRP to deviate from conducting twice-yearly face-to-face meetings with tribal leaders and forward to AF/A4C for AFTLO final approval.
- 2.8.3. Provide installation Annual Report through AF/A4C to the AFTLO.

2.9. Installation Commanders (or designated O-6 representative or equivalent civilian leader, empowered to make decisions for the commander) shall:

- 2.9.1. Conduct at least twice-yearly face-to-face meetings to establish mutually beneficial relationships with tribal leaders, and to periodically discuss installation or tribal issues of interest. If conducting twice-yearly face-to-face meetings with tribal leaders is not practical, the Commander shall develop an alternate ITRP to meet the intent of this Instruction, coordinate with AFCEC CZ, and submit through the MAJCOM and AF/A4C to the AFTLO for final approval. **(T-0)**.
- 2.9.2. Personally initiate consultation when first contacting tribes. Follow-on interaction shall be at a level and using procedures agreed upon by the installation commander and tribal leadership. **(T-0)**.

2.9.3. Involve tribal governments early in the planning process for proposed actions that may have the potential to significantly affect protected tribal rights, land, or resources. **(T-0)**.

2.9.4. Designate a military or civilian government employee as the Installation Tribal Liaison Officer (ITLO), trained commensurate with the responsibilities of the position, to interface between senior leadership and other staff across the installation. **(T-0)**.

2.9.5. Ensure that proponents of actions on installation lands or in installation-managed airspace coordinate tribal issues with the host installation in order to identify and address tribal concerns early in the planning process. **(T-0)**.

2.9.6. Review and provide an Annual Report coordinate with AFCEC CZ, and submit through the parent MAJCOM and AF/A4C, to the AFTLO, within 90 days following the end of the fiscal year. **(T-0)**.

2.10. The ITLO shall:

2.10.1. Develop and oversee the implementation of the ITRP in accordance with this Instruction and supplementary guidance. **(T-1)**.

2.10.2. Identify, in consultation with tribal leaders, a tribal representative to work routine issues. **(T-3)**.

2.10.3. Coordinate with the installation Small Business Director to increase local tribal awareness of Small Business Administration and Business Development Program opportunities, for example requirements for prequalification of tribal firms, etc. **(T-0)**.

2.10.4. Verify tribes having a historic or cultural affiliation with installation-controlled lands or lands under its managed airspace are identified. **(T-1)**.

2.10.5. Ensure compliance with the installation/tribal written agreement whenever a planned action has the potential to significantly affect protected tribal resources, tribal rights, or Indian lands. **(T-1)**.

2.10.6. Ensure the ICRMP describe appropriate tribal consultation protocols. Summarize and reference protocols in the INRMP, as appropriate. **(T-0)**.

2.10.7. Ensure the installation involves tribes in early planning for actions analyzed under the AF Environmental Impact Analysis Process (EIAP). **(T-0)**.

2.10.8. Educate installation personnel who conduct activities that may affect tribal lands or resources to understand local tribal issues and rights, which may be affected by military plans, activities or operations. **(T-0)**.

2.10.9. Ensure tribes with historic or cultural affiliations with lands and resources managed by the installation have opportunities to consult in and/or participate in the development and maintenance of the ICRMP and INRMP. **(T-0)**.

2.10.10. Work with the Installation Cultural Resources Manager and AFCEC specialists to consider and strive to protect cultural resources of concern to tribes. **(T-0)**.

2.10.11. Work with the installation organizations to ensure information on the locations of sensitive archaeological resources, traditional tribal places, and sacred sites are not disclosed to the general public. **(T-0)**.

2.10.12. Prepare an Annual Report for the Installation Commander and report on any other ITRP activities. **(T-1)**.

2.10.13. Provide to tribes, upon request, information on acquiring surplus equipment and personal property, through the Defense Logistics Agency (DLA), Reutilization, Transfer and Donation (R/T/D) program. **(T-1)**.

2.11. The Installation Staff Judge Advocate shall:

2.11.1. Advise the installation commander on relationships with Indian tribes and legal requirements for consultation, when requested. **(T-3)**.

2.11.2. Seek assistance from AFLOA/JACE-FSC in resolving new or complex issues requiring a high level of legal expertise. **(T-3)**.

2.12. The Installation Contracting Activity, with assistance as necessary from the Air Force Installation Contracting Agency (AFICA), shall:

2.12.1. Coordinate with the appropriate AF entities [e.g. SAF Small Business (SAF/SB) and SAF Acquisition (SAF/AQ)] to ensure that the installation is well informed on programs and opportunities of potential interest to tribes. **(T-1)**.

2.12.2. Make information available for distribution to tribes on contracting opportunities, grants, and cooperative agreements available to Indian tribes, Native American Corporations, and Indian-owned enterprises. **(T-1)**.

2.12.3. Ensure contracts include Defense Federal Acquisition Regulation Supplement (DFARS) clause 252.226-7001, when required by DFARS 226.1. This clause implements the DOD Indian Incentive Program, which is designed to generate business for Indian-Owned Economic Enterprises and Indian Organizations. **(T-1)**.

2.13. The Installation Force Support Squadron shall:

2.13.1. Provide to tribes, upon request, information on education, training, and employment opportunities. **(T-1)**.

Chapter 3

REPORTING REQUIREMENTS

3.1. Annual Report. Coordinating through the parent MAJCOM and AF/A4C, each Installation Commander shall submit a report on all tribal relations activities from the previous fiscal year. This report is due within 90 days following the end of the fiscal year. See Attachment 2 for report format and content. **(T-0).**

Effective Date: This AFI is effective immediately.

MIRANDA A. A. BALLENTINE
Assistant Secretary of the Air Force
(Installations, Environment, and Energy)

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

NOTE: The user of this instruction is responsible for verifying the currency of the cited documents.

25 USC §479a, *Federally Recognized Indian Tribe List Act of 1994, Definitions*, 2006 Edition, Supplement 4

25 USC §1544, *Indian Financing Act of 1974, Additional compensation to contractors of Federal agency*, 2006 Edition, Supplement 3

32 CFR Part 229, *Protection of Archaeological Resources: Uniform Regulations*, 1 July 2001

32 CFR Part 989, *Environmental Impact Analysis Process (EIAP)*, 20 June 2014

FAR Part 26, *Federal Acquisition Regulations, Other Socioeconomic Programs*, 29 May 2014

EO 13175, *Consultation and Coordination with Indian Tribal Governments*, 6 November 2000

DoDI 4710.02, *DoD Interactions with Federally-Recognized Tribes*, 14 September 2006

AFPD 32-90, *Encroachment Management Program*, 12 April 2012

AFGM 2014-90-1, *Government-to-Government Relations with Federally-Recognized Tribes*, 18 July 2014

AFI 32-7065, *Cultural Resources Management Program*, 1 June 2004

AFI 32-7064, *Integrated Natural Resources Management*, 17 September 2004

AFI 33-360, *Publications and Forms Management*, 25 September 2013

AFMAN 33-363, *Management of Records*, 1 March 2008

Abbreviations and Acronyms

ACHP—Advisory Council on Historic Preservation

AFI—Air Force Instruction

AFLOA/JACE/FSC—Air Force Legal Operations Agency, Environmental Law Field Support Center

AFTLO—Air Force Tribal Liaison Officer

ARPA—Archaeological Resources Protection Act of 1979

CFR—Code of Federal Regulations

Council—Advisory Council on Historic Preservation

CRM—Cultural Resources Manager

EIAP—Environmental Impact Analysis Process

EO—Executive Order

FAR—Federal Acquisition Regulations

FR—Federal Register

HQ USAF A4—Headquarters, The Deputy Chief of Staff for Logistics, Installations and Mission Support

AF/A4C—Air Force Director of Civil Engineers

HQ AFCEC—Headquarters, Air Force Civil Engineer Center

HQ USAF—Headquarters, United States Air Force

ICRMP—Integrated Cultural Resources Management Plan

IST—Installation Support Team

ITLO—Installation Tribal Liaison Officer

ITRP—Installation Tribal Relations Plan

MAJCOM—Major Command

NAGPRA—Native American Graves Protection and Repatriation Act of 1991

NEPA—National Environmental Policy Act of 1969

NHPA—National Historic Preservation Act of 1966

POC—Point of Contact

SAF/GCN—Air Force General Counsel, Installations, Energy and Environmental Law

SAF/IE—Assistant Secretary of the Air Force for Installations, Environment, and Energy

SAF/IEE—Deputy Assistant Secretary of the Air Force for Environment, Safety and Infrastructure

SHPO—State Historic Preservation Officer

SME—Subject Matter Expert

THPO—Tribal Historic Preservation Officer

USC—United States Code

Terms

NOTE: The purpose of this glossary is to help the reader understand the terms used in this publication. It does not encompass all pertinent terms. Terms defined below are also contained in AFI 32—7065, *Cultural Resources Management Program*.

Advisory Council on Historic Preservation (Council or ACHP)— The independent federal agency charged by the *NHPA*, as amended to advise the President, Congress, and federal agencies on matters related to historic preservation. The Council also administers and implements the Section 106 consultation process of the *NHPA* through Title 36 CFR Part 800, *Protection of Historic Properties*. 12 December 2000

Archaeological Resources—Any material remains of past human life or activities that are capable of providing scientific or humanistic understandings of past human behavior and cultural

adaptation through the application of scientific or scholarly techniques such as controlled observation, contextual measurement, controlled collection, analysis, interpretation, and explanation (*see ARPA* and 32 CFR Part 229.3).

Area of Potential Effect (APE)—The land area an undertaking has the potential to affect. The APE includes the footprint of the proposed project, and areas around the footprint that might be affected by visual, auditory, erosional, and other direct and indirect results of the undertaking.

Comprehensive Agreement (CA)—An agreement between a federal agency and an Indian Tribe affiliated with *NAGPRA* remains or cultural objects, concerning all agency land management activities that could result in the intentional excavation or inadvertent discovery of Native American human remains, funerary objects, sacred objects, or objects of cultural patrimony. The CA should establish procedures for consultation, treatment, and disposition of *NAGPRA* remains or cultural objects likely to be found during any undertaking or action on agency lands [per Title 43 CFR Part 10.5(f), *NAGPRA, Consultations*, 1 October 2008]. The signed agreement, or correspondence related to efforts to reach agreement, constitute proof of consultation. A Contingency Plan of Action is similar to a CA, but deals only with *NAGPRA* remains and objects likely to be discovered during a specific undertaking or action. Tribal and agency officials (e.g., the installation commander) must sign CAs, but only the agency official signs Plans of Action [per Title 43 CFR Part 10.5(e)].

Consulting Parties—In accordance with Title 36 CFR Part 800.2(c), SHPOs (and THPOs acting in lieu of SHPOs on matters affecting tribal lands), Indian Tribal governments, and the ACHP (when it chooses to participate) have consulting roles in the *NHPA* Section 106 process. Optional participants include representatives of local governments; applicants for federal assistance, permits, licenses, and other approvals; and members of the public with interests in the undertaking.

Curation—The process of managing and preserving an archaeological collection of artifacts and records according to professional museum and archival practices, as defined in Title 36 CFR Part 79, *National Park Service*. Refer to Legacy Resource Management Program Office, Legacy Project No. 98-1714, *Guidelines for the Field Collection of Archaeological Materials and Standard Operating Procedures for Curating Department of Defense Archaeological Collections*, available through the DENIX and AFCEC websites.

Installation Tribal Relations Plan (ITRP)—The ITRP outlines the approach installations will use to establish long-term relationships between the Air Force, specific to a given installation's mission, and tribes. This AFI gives flexibility to installations to develop their own ITRP for building and maintaining tribal relationships. The *Government-to-Government Desk Guide for Native American & Alaska Native Tribal Governments and the U.S. Department of Defense* published in 2007 includes information, in Section III, on a tool which can be used as a template for the ITRP and working on a government-to-government basis with the tribes. At a minimum, the ITRP should include (1) how the installation plans to reach out to identified federally-recognized tribes with historic or cultural affiliation to installation lands; (2) specific details on how the installation plans to address areas of concern for tribes; (3) how the installations plans to maintain tribal relationships between regularly scheduled twice-yearly face-to-face meetings; (4) a standard process for consultation whenever issues arise between the tribe(s) and the installations; and (5) a list of current tribal government points of contact.

Integrated Cultural Resources Management Plan (ICRMP)—A document prepared by each DoD installation that describes how it defines the procedures and outlines plans for managing cultural resources on that installation. ICRMPs must contain the information required by DoDI 4715.16, Enclosure 6.

State Historic Preservation Officer (SHPO)—The official appointed by the Governor of each State and territory to carry out the functions defined in the *NHPA*, and to administer the State Historic Preservation Program. SHPOs provide advice and assistance to federal agencies regarding their Cultural Resources Management programs and historic preservation responsibilities. Throughout this AFI, SHPO is understood to mean THPO where consulting a designated THPO is appropriate.

Tribal Historic Preservation Officer (THPO)—The official appointed by an Indian Tribe in accordance with the *NHPA* to administer the Tribal Historic Preservation Program and assume duties and functions for tribal lands similar to those that the SHPO has for State lands. The Secretary of Interior designates tribes with THPO responsibilities. Air Force installations must consult with the THPO, instead of the SHPO, on undertakings on or over Indian tribal lands where a Tribe has been granted THPO responsibilities by the Secretary of the Interior.

Attachment 2**INSTALLATION COMMANDER'S****ANNUAL REPORT ON TRIBAL RELATIONS****SECTION 1: INSTALLATION TRIBAL RELATIONS PLAN**

- 1a. Does the installation have an Installation Tribal Relations Plan (ITRP)? Yes/No
If yes, is this an alternate ITRP? Yes/No
If no ITRP, please provide explanation.
- 1b. Has the ITRP been updated in the last 6 months? Yes/No
If yes, highlight any major changes from the previous ITRP.
If no, please provide the date of the last update.
- 1c. Has the installation designated an Installation Tribal Liaison Officer (ITLO)? Yes/No
If yes, please provide the ITLO contact information (Name, Rank/Civilian, Phone, Email).
If no, please provide explanation.

SECTION 2: GENERAL INFORMATION

- 2a. Has the installation identified any tribes with historic or cultural affiliation with lands controlled, used, or overflowed by the AF? Yes/No
If yes, please provide the number of tribes identified.
If no, please provide an explanation as to why no tribes have been identified.
- 2b. Has the installation identified any other tribal interests related to installation activities within the last year? Yes/No
If yes, please identify the relevant tribes and the nature of their interests.
- 2c. Did the installation identify any new tribes within the last year? Yes/No
If yes, please provide additional information on the tribe (i.e., Name of Tribe, Address, Tribal Point of Contact Name, Phone Number)
- 2d. Does the installation have a map of its airspace and activity areas in relation to tribal lands or tribal use areas? Yes/No
If yes, when was the map last updated?
If no, please provide an explanation.

SECTION 3: CORRESPONDENCE

3a. Did the installation commander (or designated O-6 representative) conduct meetings with tribal leaders during the past year? Yes/No

If yes, how many meetings were conducted?

3b. Did the installation meet with all identified tribes at least twice face-to-face during the past year? Yes/No

If no, please provide an explanation.

SECTION 4: AGREEMENTS

4a. Did the installation sign any new cooperative agreements, MOUs, MOAs, CAs, or PAs during the past year? Yes/No

If yes, please provide additional information (i.e., Date Signed, Title/Subject, Representatives) including a copy of any agreements.

SECTION 5: TRAINING

5a. Did the installation provide training on-base to personnel specific to tribal relations? Yes/No

If yes,

How many individuals attended training?

How many hours did each individual spend training?

5b. Did any installation personnel attend outside training specific to tribal relations? Yes/No

If yes,

How many individuals attended training?

How many hours did each individual spend training?

5c. Did the installation provide training to tribal members? Yes/No

If yes, please provide information on the type of training provided and how many tribal members attended training.

SECTION 6: FEEDBACK

6a. Based on your experiences with the AF tribal relations program to date, what is working well, what needs improvement, and/or what needs to be addressed?