



OFFICE OF THE UNDER SECRETARY OF DEFENSE

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ACQUISITION,
TECHNOLOGY
AND LOGISTICS

MAY 10 2013

MEMORANDUM FOR DEPUTY ASSISTANT SECRETARY OF DEFENSE
(STRATEGY)

DIRECTOR, JOINT STAFF
CHIEF OF STAFF, USAFRICOM
CHIEF OF STAFF, USCENTCOM
CHIEF OF STAFF, USEUCOM
CHIEF OF STAFF, USNORTHCOM
CHIEF OF STAFF, USPACOM
CHIEF OF STAFF, USSOUTHCOM

SUBJECT: Defense Environmental International Cooperation (DEIC) Program – FY14 Call for Proposals

This memo provides the schedule and guidance for submitting proposals for consideration in the DEIC Program allocation of FY14 resources. The DEIC Program provides expertise and funding to support security cooperation (e.g. build partnership capacity, reduce regional tensions, and sustain mission capability).

Eligible DEIC Program activities must include engaging with foreign defense ministries on environmental topics that have implications for military installations, training or operations. I encourage you to submit proposals that include civilian agencies, international organizations and non-government organizations.

The planned milestones for the DEIC FY14 proposal submission process are:

- No later than June 28, 2013 – Please submit FY14 DEIC Program proposals based on the guidance provided in the Attachment.
- We will meet with representatives from ODASD(Strategy) and the Office of the Chairman of the Joint Staff to evaluate the proposals.
- November 2013 – I will announce the approved FY14 DEIC Program.

My point of contact is Ms. Ninette Sadusky at (571) 372-6897 or Ninette.Sadusky@osd.mil.

John Conger
Acting Deputy Under Secretary of Defense
(Installations and Environment)

Attachment:
As stated

DEIC Program – FY14 Proposal Submission Guidance

Combatant Commands should consolidate their proposals and submit by June 28, 2013 for FY14 resource consideration. A cover memo signed out at the GFO/SES level is appropriate. They should be emailed to Susan Clark-Sestak at sclark@ida.org, with a copy to Mr. Bill Mackie, Joint Staff at william.a.mackie.civ@mail.mil. The format of the proposals should be as follows:

1. Title of the proposal;
2. Organization (spell out) originating request, including DoD action officer, email address, and commercial and DSN phone number;
3. Description – Explain why this proposal and the country(ies) to be engaged are important and what the desired outcomes are.
 - a. General description of who, what, where, when, and how.
 - b. Why? - Cite support to specific objectives of the Guidance for the Employment of the Force and your Theater Campaign Plan. This is extremely important. The more context you provide, the more competitive your proposal is likely to be. We anticipate that this section of your proposal will be classified and should be submitted in a separate classified document to susan@ida.pentagon.smil.mil.
4. Documentation deliverables: For example, report, handbook, workshop, proceedings, etc.
5. Planned schedule for execution (include key planning meetings and events). Please consider the “80/20” rule – 80% obligation by end of July is mandatory. No more than 20% of funding may remain unobligated after that date.
6. Resource requirements: Provide a detailed excel spreadsheet that identifies:
 - a. The amount of funds requested from the DEIC Program.
 - b. How funds will be spent (e.g., # travelers, travel, per diem, publication costs, contractor support). DEIC Program is O&M funding and subject to all restrictions of that appropriation.
 - c. Other resources that have been requested (e.g., Traditional Commander Activities, Warsaw Initiative Funds, Cooperative Threat Reduction, personnel, technology, etc.).
7. Additional Comments: Include any clarifying information that will aid our understanding in evaluating your proposals. This information should be clear, succinct, and proposal specific.
8. Priority: COCOMs must prioritize their proposal requests if submitting more than one.
9. Compliance with all current guidance governing travel and conferences (if applicable) is required.