MEMORANDUM FOR ASSISTANT SECRETARY OF DEFENSE (ENERGY, INSTALLATIONS AND ENVIRONMENT)

SUBJECT: (MILITARY SERVICE OR DEFENSE AGENCY) 2024 SECRETARY OF DEFENSE ENVIRONMENTAL AWARDS NOMINATIONS

On behalf of (Military Service or Defense Agency), I am pleased to submit our nominees for this year’s Secretary of Defense Environmental Awards. I am submitting a total of XX Installation and Individual/Team nominations for award categories identified by and in response to your December 12, 2023 memorandum. Consistent with the directions provided by your environmental awards point of contact, each nomination package contains all eight of the required components, and has been electronically loaded to the specified FTP site.

 Stewardship of the (Military Service or Defense Agency)’s resources, in conjunction with sustainment of critical military mission activities, is a key priority for our environmental programs. We believe our nominees exemplify the hard work accomplished by Servicemembers and civilians throughout the (Military Service or Defense Agency) in harmonized protection of limited resources in fulfillment of mission sustainment.

 We’ve worked hard to promote excellence in every aspect of our environmental programs. Thank you in advance for your consideration of our nominees. I attest to the accuracy, completeness, and qualification of the nominations transmitted herein. My point of contact for the environmental awards is (name, email, telephone number).

 Name

Assistant Secretary or Deputy Assistant Secretary of the (Military Service or Defense Agency) or Comparable Leadership

Attachment:

(Military Service or Defense Agency) Nomination List (next page)

(Military Service or Defense Agency) 2024 Secretary of Defense Environmental Awards Nominations

Natural Resources Conservation, Small Installation

 Nominee:

Natural Resources Conservation, Individual/Team

 Nominee:

Environmental Quality, Non-Industrial Installation

 Nominee:

Environmental Quality, Individual/Team

 Nominee:

Sustainability, Industrial Installation

 Nominee:

Environmental Restoration, Installation

 Nominee:

Environmental Restoration, Individual/Team

 Nominee:

Cultural Resources Management, Large Installation

 Nominee:

Environmental Excellence in Weapon Systems Acquisition, Individual/Team

 Nominee: